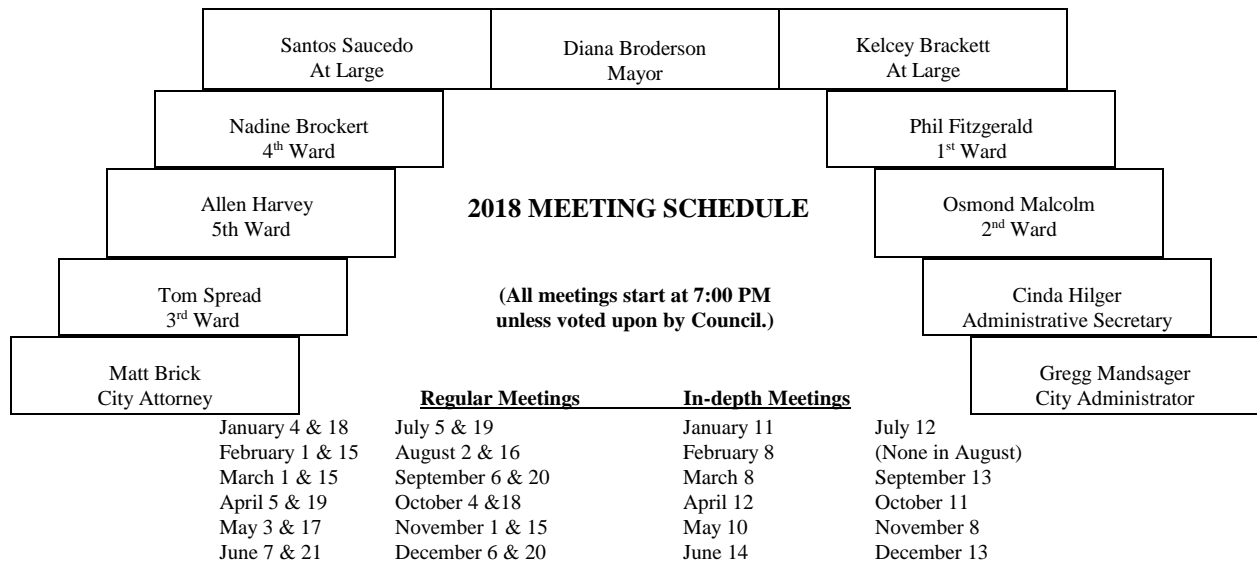


COUNCIL



AGENDA

THURSDAY, JULY 19, 2018
COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Items 6A-B - Approval of City Council Minutes**

- A. Regular City Council Minutes – July 5th, 2018
- B. In Depth Council Minutes – July 12, 2018

*** Items 8A-G – Petitions and Communications**

- A. Request for renewal of a Special Class “C” Liquor License and Sunday Sales for Dabeets Bistro, 128 East 2nd Street – Dabeets Bistro, LLC (pending inspections)
- B. Request for renewal of a Class “C” Liquor License, Catering Permit and Sunday Sales for Hy-Vee Market Café, 2400 – 2nd Avenue – Hy-Vee, Inc. (pending inspections)
- C. Request for renewal of a Class “C” Liquor License, Catering Permit, Outdoor Service and Sunday Sales for Port City Underground, 208 West 2nd Street – Lacey Henderson-Mueller (pending inspections and insurance)
- D. Request for renewal of a Class “C” Liquor License and Outdoor Service for Yacky Shack, 163 Colorado Street – Yacky Shack LLC (pending inspections and insurance)
- E. Request for renewal of a Class “B” Beer Permit and Sunday Sales for China Garden, 2016 Cedar Plaza Drive #3 – China Garden at Cedar (pending inspections and insurance)

*** From the Mayor**

*** Items 12A-D – Receive and File**

- A. Muscatine County Board of Supervisors Minutes – July 2, 2018
- B. Muscatine County Board of Supervisors Minutes – July 9, 2018

*** Bills***

- * Approval of attached Bills for Approval totaling \$1,823,807.48, is subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

- A. Proposed Asphalt Alley Project

This public hearing concerns the proposed Asphalt Alley Project. The City of Muscatine Public Works Department has compiled a list of alleys to be asphalt

overlaid during Fiscal Year 2019. Prior to any formal action by City Council a public hearing is required.
Now is the time for the public to comment.

8. **PETITIONS AND COMMUNICATIONS**
9. **FROM THE MAYOR**
10. **FROM THE PLANNING AND ZONING COMMISSION**
11. **FROM THE CITY ADMINISTRATOR**

A. Third and Final Reading of Ordinance Decreasing Utility Franchise Fee

Presented for City Council's consideration is the third and final reading of an ordinance decreasing the Utility Franchise Fee Rate from 5% to 2%. The Fiscal Year Budget for 2018/2019 included an increase in Utility Franchise Fees to cover the City's loss of revenue from the University Avenue and Highway 61 ATE Camera. The Iowa Court recently ruled in favor of the City's appeal of the IDOT order for removal of this camera. Based on City Council discussion at the In-Depth meeting, it is now proposed that the franchise fee be reduced from 5% to 2%.

Is there a motion to adopt this ordinance on third and final reading and to direct for its publication as required by law?

B. Resolution Approving the Final Development Plan for Oak Park Development Senior Housing Project

Presented for City Council's consideration is a resolution approving the final Development Plan for Oak Park Development Senior Housing Project. This plan has been approved by the Planning and Zoning Commission and fully conforms with all applicable ordinances of the City and is in harmony with the Comprehensive Plan now in effect in the City.

Is there a motion to adopt this resolution as submitted?

C. Second and Final Reading of Ordinance Establishing a Tax Increment Financing District (TIF Oak Park Development)

Presented for City Council's consideration is the second and final reading of an ordinance providing for the division of taxes levied on taxable property in the 2018 addition to the Consolidated Muscatine urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa.

Is there a motion to waive the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed?

Is there a motion to adopt this ordinance on second and final reading and to direct for its publication as required by law?

D. Resolution Approving the Asphalt Alley Project Plans and Specifications

Presented for City Council's consideration is a resolution approving the Asphalt Alley Project plans, specifications, form of contract, cost estimate and setting the date for receipt of bids. (Public Hearing A)

Is there a motion to adopt this resolution as submitted?

E. Resolution Setting Public Hearing on Utilities Easement Vacation

Presented for City Council's consideration is a resolution setting a public hearing regarding a proposed Utility Easement Vacation of Lots 4B and 4C Sunrise Subdivision and Lot 1 University Subdivision. University Storage has submitted a request to vacate for certain properties to allow for the installation of additional storage units. Prior to City Council action a public hearing is required. This public hearing will be held on August 2, 2018, at 7:00 p.m. in City Hall Council Chambers.

Is there a motion to adopt this resolution as submitted?

F. Resolution Authorizing the Assessment of Unpaid Abatement Costs and Unpaid Rental Inspection Fees to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs to private properties. The nuisance abatement costs for snow, junk, and weed removal total \$1553.10. The administrative fees are \$925.00 and the assessment fees are \$800.00. The total fee being requested for assessment at this time totals \$3,278.10.

Is there a motion to adopt this resolution as submitted?

G. Resolution Full Depth Patch

H. Resolution Awarding Contract for the Houser Street Parking and Athletic Field Grading Project

Presented for City Council's consideration is a resolution awarding the contract for the Houser Street Parking Expansion and Athletic Field Grading Project to Needham Excavating Inc. in the amount of \$593,764.91. Seven bids were received for this project and staff recommends the award be given to Needham Excavating Inc.

Is there a motion to adopt this resolution as submitted?

- I. Request for Issuance of Purchase Order to 1 Stop Computer Shop for Network Firewall

Presented for City Council's consideration is a request to approve the issuance of a purchase order to 1 Stop Computer Shop, in the amount of \$12,680.00 for the purchase of a Network Firewall. Six bids were received and 1 Stop Computer Shop was the low bid. There is \$13,400.00 budgeted for this expense.

Is there a motion to approve this request as submitted?

- J. Request to Issue Purchase Order for Fire Dept Pickup

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Krieger's in the amount of \$27,732.00, for the purchase of a $\frac{3}{4}$ ton truck to replace the 2000 Chevy Utility Truck currently being used. The Fire Department has used the current vehicle for 18 years and it needs to be replaced. This price does not include emergency lighting, decals, and plow but can all be purchased without going over the budgeted amount. There is \$39,000.00 budgeted for this expense.

Is there a motion to approve this request as submitted?

- K. Request to Issue Purchase Order to ABM Supply for Tactical Pole Camera

Presented for City Council's consideration is a request to approve the issuance of a purchase order to ABM Supply, in the amount of \$15,000.00, for the purchase of Core Pole Camera to include an under the door camera. This camera will be used to assist with operations and help improve safety for our Special Operations Response Team. There were three bids received and ABM was the low bid. There is \$15,000.00 budgeted for this expense.

Is there a motion to approve this request as submitted?

- L. Request to Approve Issuance of Purchase Order to Krieger's for Police Department Tahoe Patrol Vehicles

Presented for City Council's consideration is a request to approve the issuance of

a purchase order to Krieger's in the amount of \$176,242.00, for the purchase of five (5) Police Tahoe Patrol Vehicles. The Police Department Replaces at least five vehicles every other year. Two bids were received and Krieger's was the low bid. There is \$238,600.00 budgeted for this expense.

Is there a motion to approve this request as submitted?

M. Request to Approve Lease Agreement with Milestone Area Agency on Aging for office space at Clark House

Presented for City Council's consideration is a request to approve a lease agreement with Milestone Area Agency on Aging for office space at Clark House. Milestone provides food and health programs to seniors in 17 Iowa counties, including providing a congregate meal at the Clark House and Hershey Manor. Milestone contacted the Housing Agency regarding office space and it was agreed that it would be a good fit given the services provided and accessibility for area seniors.

Is there a motion to approve this request as submitted?

N. Request to Approve Issuance of Purchase Order to Elliot Equipment for Solid Waste Dumpster Containers

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Elliot Equipment in the amount of \$9,786.00, for the purchase of 12 – 2 yard dumpsters, 1 – 3 yard dumpster and 2- 4 yard dumpsters. Three bids were received and although Elliot was not the low bid, staff has experience with the ParKan brand dumpsters from Elliot and feel that they are a better quality and the location for picking up the dumpsters is the closest.

Is there a motion to approve this request as submitted?

O. Request to Approve Issuance of Purchase Order for WRRF Dragline Hose for Biosolids Department

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Hydro Engineering in the amount of \$10,560.00, for the purchase of two 660 ft. Sections of Snap-tite heavy duty 300/900 psi dragline hose. Three bids were received to replace old and damaged sections of the dragline hose and Hydro Engineering was the low bid. There is \$15,000.00 budgeted for this purchase.

Is there a motion to approve this request as submitted?

P. Request to Approve Issuance of a Purchase Order for Biosolid Lagoon Loadout Pump Rebuild

Presented for City Council's consideration is a request to approve the issuance of a purchase order to A-L-L Equipment Co. in the amount of \$7,699.50, for the purchase of parts to restock the emergency rebuild supply for loadout pumps. These parts are kept in stock because of the length of time it takes to receive them when ordered. Three bids were received for this project with the lowest being from A-L-L Equipment Co. There is \$12,000 budgeted for this expense.

Is there a motion to approve this request as submitted?

Q. Request to Approve Compost Site Grinding Proposal

Presented for City Council's consideration is a request to approve a Compost Site Grinding Proposal from Bill Miller Logging in the amount of \$28,620.03. Bill Miller Logging was the only vendor that was able to provide this service and meet our timeline. This proposal includes grinding and hauling off all material with the exception of 300 Cubic Yards to be left for use by residents and City Facilities.

Is there a motion to approve this request as submitted?

R. Request to Approve a Proposal from Barker Lemar Engineering Consultants for Ground Water Sampling

Presented for City Council's consideration is a request to approve a proposal from Barker Lemar Engineering for Ground Water Sampling. The City installed five new wells at the Landfill in 2018 and the DNR requires the wells be sampled five times in the first year. In addition, each new well will need a low flow sampling apparatus installed. Staff recommends that City Council approved the proposal from Barker Lemar for the estimated total of \$6,058.10. This expense will be taken out of the Fiscal Year 2019 Landfill operating fund.

Is there a motion to approve this request as submitted?

S. Request to Approve a Proposal from Barker Lemar Engineering Consultants for Additional Ground Water Sampling

Presented for City Council's consideration is a request to approve an additional day for Barker Lemar staff to perform annual ground water sampling. The City of Muscatine has an existing agreement for ground water sampling that did not include the five new wells. This agreement is for an additional \$3400 to cover the five new wells. This expense will be taken out of the Fiscal Year 2019 Landfill operating fund.

Is there a motion to Approve this request as submitted?

- T. Request to Issue a Purchase Order to Muscatine Lawn and Power for a zero turn mower to be used at the Cemetery

Presented for City Council's consideration is a request for the issuance of a purchase order to Muscatine Lawn and Power in the amount of \$9,448.39, for the purchase of a zero-turn mower for the Cemetery. Four bids were received and the low bid was from Muscatine Lawn and Power. There is \$10,000.00 budgeted for this expense.

Is there a motion to Approve this request as submitted?

- U. Request to approve a Professional Services Agreement for Houser Street Parking Expansion and Athletic Field Grading Project

Presented for City Council's consideration is a request to approve a professional services agreement in the amount of \$11,500.00 to IIW, P.C. for the Construction Observation and Contract Administration Phase of the Houser Street Parking Expansion and Athletic Field Grading Project. This firm was chosen because they have experience and detail of this project.

Is there a motion to approve this request as submitted?

12. COMMUNICATIONS - RECEIVE AND FILE

13. APPROVAL OF BILLS

It is recommended bills totaling \$1,823,807.48, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. COMMUNICATIONS - COUNCIL MEMBERS

15. OTHER BUSINESS

16. ADJOURNMENT